

Guidelines for Responding to the Novel Coronavirus Disease (COVID-19) at the University of Aizu

Created March 27, 2020
Revised May 11, 2020
Revised June 1, 2020
Revised October 1, 2020
Revised December 1, 2020

The Novel Coronavirus Disease (COVID-19) was declared a pandemic (worldwide outbreak) by the World Health Organization (WHO) on March 11, 2020 and has spread around the world. In Japan, a state of emergency was declared following the spread of the disease domestically in March and April (and was lifted nationwide by May 25). However, in July and August, the number of cases began to increase again across the country. In November, Japan appears to have been hit by a “3rd wave” of COVID-19, seeing the highest number of confirmed cases to date across the country. In October, Fukushima Prefecture saw its highest number of confirmed cases to date. The infection is spreading in the prefecture as it is across the country, seeing cases such as an occurrence of clusters involving over 20 people in November.

In consideration of this situation, we have updated the guidelines for the prevention of new cases of COVID-19 and the spread of the disease at the University of Aizu revised on October 1 in an effort to protect the health and safety of university faculty, staff, students, and others.

1 The Current Situation

(1) Overseas:

Overseas safety information, The Ministry of Foreign Affairs of Japan
<https://www.anzen.mofa.go.jp/>

(2) Japan:

The Ministry of Health, Labor and Welfare
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000164708_00001.html

3) Novel coronavirus infection (Fukushima Prefecture):

1) Novel coronavirus infection (Fukushima Prefecture):
<https://www.pref.fukushima.lg.jp/site/covid19-portal/>

2 What to Do if You Suspect You or Another Person Is Infected

If you suspect an infection, please consult with your family doctor or local medical institutions by phone. If you do not have a family doctor or are not sure where to seek consultation, please consult with the COVID-19 Medical Consultation Center by phone. In order to prepare for the upcoming flu season, 229 medical institutions were designated as

medical treatment/testing institutions. By doing this, the prefecture has been promoting the establishment of a system to allow prefectural citizens to receive medical treatment locally. The system has a capacity to conduct up to 2,004 PCR tests per day.

When and how to contact the COVID-19 Medical Consultation Center

Contact the center immediately if any of the following applies: (You can still seek consultation regardless if any of these conditions applies.)

- ☆ You are experiencing severe flu symptoms such as difficulty breathing (respiratory distress), severe fatigue (lethargy), a high fever, etc.
- ☆ You are in a high risk category* and are experiencing relatively mild cold or flu symptoms such as fever, coughing, etc.
 - (*) Individuals with underlying conditions such as advanced age, diabetes, heart failure, pulmonary diseases (COPD, etc.), dialysis patients, individuals taking immunosuppressants or cancer drugs, etc.
- ☆ You are experiencing relatively mild cold or flu symptoms such as fever, coughing, etc. for extended period of time.
 - (Make sure to consult the center if your symptoms continue for more than four days. Although the symptoms are different for each individual, make sure to immediately seek consultation if you're experiencing severe symptoms. This applies even two of those required to continuously take a fever reduces, etc.)

(Pregnant Women) Out of an abundance of caution, please contact the COVID-19 Medical Consultation Center, etc. at an early juncture just like individuals in high risk categories.

(Parents of Children) Young children should ideally be seen by pediatrician. Please consult with the COVID-19 Medical Consultation Center, your child's pediatric hospital, etc. by phone, etc.

*Please note that these are merely the guidelines for seeking consultation and/or medical attention. Just as before, the need for COVID-19 testing will be determined by a doctor on an individual basis.

COVID-19 Medical Consultation Center: Tel.: 0120-567-747 (Calls are accepted 24/7 including holidays)

*The previous COVID-19 Hotline was renamed to the COVID-19 Medical Consultation Center.

[Notifying the University of Visits to Medical Facilities and Test Results]

In the event that you visit a medical facility and undergo a PCR or antibody test,

immediately inform the University of the test results.

<UoA Contact Information> 8:30 a.m.- 5:15 p.m. Weekdays:

General Affairs Section, 0242-37-2500 (Faculty/ staff)

Student Health and Welfare Services Section, 0242-37-2515 (Students)

Other than Weekdays, Nighttime: Security Office: 0242-37-2700

3 Individual Initiatives to Prevent Infection

In order to prevent being infected by COVID-19 and spreading the disease, it is vital that each and every university faculty member, staff member, and student takes the appropriate actions and cooperates with the university and the authorities.

Faculty members, administrative staff, and students are asked to prepare a health observations sheets and to always carry it with you. In addition, please thoroughly review the following points of caution and always keep them in mind when you act.

[Adopting a “New Lifestyle” to Prevent the Spread of the Disease]

In order to prevent the spread of the disease, we must practice a lifestyle that incorporates stronger measures against droplet and contact transmission and close-range conversations than before. This is done in order to prevent the spread of infection in situations we would have not considered previously.

Specifically, we must reduce our contact with others through social distancing, and wash our hands. If everyone makes an effort to adopt this new lifestyle, we will be able to prevent the spread of COVID-19 and other infectious diseases, which will have the effect of protecting not only our own lives but also the lives of others including our precious friends and family.

* : The Ministry of Health, Labor and Welfare (New Life Style)

<https://www.mhlw.go.jp/content/10900000/000632485.pdf>

- Avoid the three Cs

- Maintain physical distance (two meters if possible)

- Wear a mask (as appropriate)

- Wash and sanitize your hands frequently and thoroughly

- Assure good ventilation

- Avoid facing others head-on

- Keep conversation to a minimum

“Five Situations Where the Risk of Infection Increases” (Government Subcommittee on COVID-19 Countermeasures)

https://www.cas.go.jp/jp/seisaku/ful/bunkakai/teigen_12_1.pdf (Japanese only)

○ Avoid situations in which any of the following three Cs overlap, as this can increase

your risk of infection.

- ① Closed spaces with poor ventilation
 - ② Crowded places with many people nearby
 - ③ Close-contact settings such as close-range conversations.
- Maintain a minimum distance of one meter (two meters if possible) from others.
 - Continue basic infection prevention measures such as washing your hands and wearing masks.
 - Avoid crowds, close-range conversations, gatherings with large numbers of people, speaking loudly or singing while indoors, and exercise that induces heavy breathing in close proximity with others in your daily life, at your workplace, etc.
 - Refrain from attending dining and drinking parties that are long and/or attended by large numbers of people as well as using facilities where sufficient infection countermeasures are not taken.
 - If you go outside Fukushima Prefecture, check the infection situation in the region you are visiting. Be even more careful and prudent regarding your actions than ever before.
 - If you spend time with family members or friends who have returned / travelled from areas where cases are spiking or if you are with someone who has recently visited those areas, please make sure to take preventative measures such as wearing a mask and having proper ventilation, even when you are indoors or at home.
 - The UoA recommends you to use the COVID-19 Contact Checking App (COCOA).
*The Ministry of Health, Labor and Welfare
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/cocoa_00138.html
 - Due to the possibility of a seasonal influenza epidemic, you are recommended to receive a seasonal flu vaccine.
*Hospitals in Aizuwakamatsu City that offer influenza vaccines:
<https://byoinnavi.jp/fukushima/aiduwakamatsushi/w06> *Japanese only
 - Stay at home and rest in the event that you have cold like symptoms such as fever (Student absences will be handled as an excused absence. Faculty and administrative staff member absences will be handled as Special Leave.)
 - Keep your immune system strong by getting sufficient sleep, an appropriate level of exercise, and eating a well-balanced diet. Keep hours that are aligned with your internal clock. Engage in stress management to prevent the buildup of stress.
 - Mask shall be worn on campus, in principle. Further, it is also important that everyone on campus observe the following points and helps to promote awareness of infection prevention by, among other things, talking with others, posting flyers at office and laboratory entrances and elsewhere, etc.
 - Make sure to wear a mask* when sufficient physical distance cannot be secured.

- Make sure to wear a mask* while engaging in conversation, such as during meetings, class, etc.
- Refrain from conversation while having removed your mask* to eat, etc.
- Remove your masks* as appropriate to avoid heat stroke, such as when the heat index is high, while exercising, etc.
- Pay attention to health management.

*Masks are available for purchase in the University shop (SLS).

The Cabinet Office the Novel Coronavirus Response Headquarters

<https://corona.go.jp/en/>

4 Handling of Employee Leave, Student Suspensions, Etc.

[Employees]

(1) Handling of Employee Duties (Leave, Etc.)

Cases that employees are unable to perform duties due to the following reasons shall be handled as leave, etc.

- ① The employee has fever and other flu-like symptoms (Special Leave)
- ② The employee has been detained in accordance with the Quarantine Act (Special Leave)
- ③ The employee and/or a family member has been requested by a prefectural governor to refrain from leaving their home in accordance with Article 44-3, Paragraph 3 of the Infectious Diseases Control Law (Special Leave)
- ④ The employee has fever and other flu-like symptoms (Special Leave)
- ⑤ The employee is unable to come to work due to the need to take care of a child whose elementary school, etc. has been temporary closed (Special Leave)
- ⑥ The employee was in close contact with a COVID-19 patient (Exemption from the Obligation of Devotion to Duties)
- ⑦ The employee's coinhabitant was in close contact with a COVID-19 patient (Exemption from the Obligation of Devotion to Duties)
- ⑧ The employee is infected with COVID-19 (Sick Leave)

[Students]

(1) Suspensions

In the event that you are infected with COVID-19 or have had close contact with an infected individual, you'll be suspended from attending classes in accordance with Article 19 of the School Health and Safety Act.

<Period of Suspensions>

The period from infection to recovery

Two weeks from the last close contact

(2) Excused Absences (For the time being)

Absences from classes in the following cases for the period recognized as necessary

shall be handled as excused absences. Individuals who are suspected of being infected shall self-quarantine at home, etc.

① Individuals suspected as being infected (Including those with cold-like symptoms such as fever)

② Individuals living with someone (family, etc.) suspected of being infected (Including those living with individuals with cold-like symptoms such as fever)

③ Individuals who have returned from regions for which the Ministry of Foreign Affairs has issued a Level 2 Travel Warning within the last two weeks (the length of the disease's incubation period.) (What to Do if You Suspect You or Another Person Is Infected)

(*Although the university previously allowed these individuals to attend classes if they were asymptomatic and took precautions such as wearing masks, attendance of classes during the period in question will no longer be allowed in consideration of the government's isolation policy, etc.)

④ Individuals who are detained in accordance with the quarantine act

⑤ Individuals who have been involuntarily isolated overseas due to suspected infection

OR individuals who have been isolated for reasons beyond their control and therefore being required to attend classes is recognized as unreasonable

⑥ Individuals who require daily medical care and have a high risk of developing serious symptoms OR individuals who have a high risk of developing serious symptoms due to underlying conditions, etc. for whom, as a result of consulting with their primary physician, etc., it has been determined that they should not attend classes in consideration of the regional infection status.

(In the event that these individuals are new students, said individuals should contact the Student Affairs Division ahead of time. The SAD will handle their situations in collaboration with the Nurse's Office.)

⑦ Individuals who are unable to attend classes due to a need to take care of a child due to the closure of elementary schools, etc. and therefore non-attendance in order to take care of the child in question is recognized as unavoidable

⑧ Individuals whose absence from classes is otherwise determined by Dean of Students is necessary in order to prevent the spread of the disease

(e.g.: The Travel Warning Level of the country in which an individual was residing or traveling just before coming or returning to Japan has been raised from Level 1 to Level 2 immediately after arriving in Japan)

If any of the above applies to you, please immediately contact the Student Affairs Division Academic Affairs Section (sad-aas@u-aizu.ac.jp) and inform the staff of your symptoms, situation, etc. The Student Affairs Division will report this information and contact your course instructors in a timely manner.

Then prepare a "health observations sheet" and submit it together with a Notice of Absence to the Student Affairs Division Academic Affairs Section within one week of your return. (In the event that you fail to submit a health observations sheet and, your

absences will be retroactively handled as unexcused absences.)

Further, while these measures fall under the definition set forth in Article 10 of the University Regulation on the Completion of University of Aizu Studies for an “illness or any other unavoidable reason,” in the event that a student does not attend classes for an extended period or their ability to continue their studies is otherwise affected, the policy moving forward will be determined through consultation between the Student Affairs Division and the instructors of the student’s classes.

In addition to the cases detailed in ① to ⑧ above, should an individual be unable to attend classes due to a force majeure not attributable to the individual such as being unable to come to Japan due to the policies of governments around the world, the policy moving forward will be determined through consultation between the Student Affairs Division and the instructors of the student’s classes as this will affect their ability to continue their studies. (However, in the event that the student is capable of continuing their studies, their absence from classes will be handled as excused absences.).

5 Infection Prevention During Classes

In consideration of the effects of the COVID-19 pandemic, the method of conducting classes in AY2020 was as follows:

First Quarter: Classes in May were held online, in principle. Starting in June, classes that could not be held online were conducted in person.

Second Quarter: In consideration of educational effects, the characteristics of courses, etc. restrictions on conducting in-person classes were relaxed while continuing to also conduct classes online.

Third and Fourth Quarters: Due to the high number of COVID-19 cases in the prefecture, classes will be conducted either in person or online, just as in the second quarter, or both.

Online classes are allowed as a special measure for the COVID-19 pandemic when there are students who are not able to come to the university due to travel restrictions in their home countries or in Japan and when conducting in-person classes is difficult even with sufficient infection countermeasures being taken. However, even in these cases, course instructors are required to consider conducting classes both in person and online, keeping in mind that if they conduct online classes, the classes need to be as educationally effective as in person classes.

Please observe the following [Points of Caution for Conducting In-person Classes] and take measures to lower the risk of infection such as avoiding a situation in which the three conditions that pose a risk for mass infection overlap.

[Points of Caution for Conducting In-person Classes]

① In order to prevent the disease, it is important to properly ventilate the classroom.

Please strive to keep classroom doors and windows open in an effort to ventilate the

classroom.

- ② Faculty members are encouraged to take measures to avoid dense crowds such as using spacious classrooms.

From June, only the classes which cannot be conducted remotely can be conducted on campus.

* M1 - M 6 Room Capacity: 49 occupants

* M7 - M10 Room Capacity: 42 occupants

* M11 - M12 Room Capacity: 36 occupants

Furthermore, faculty members should contact the Student Affairs Division Academic Affairs Section when changing classrooms. The Student Affairs Division will e-mail the students in your class about the classroom change.

- ③ Close-range conversations are expected between students and course instructors / TA (SA) / other students during classes. Please strive to prevent droplet infection by, among other things, making sure to wear a mask when talking otherwise using your voice. Further, please also consider reducing opportunities for conversation by, among other things, having students submit questions by email.
- ④ Cleaning wipes are placed in exercise rooms, etc. Please have students use them to clean their desk, keyboard, etc. when they sit down in order to prevent direct contact infections. (If the wipes are not available, please wash your hands with soap and water between classes.)
- ⑤ Please refrain from attending classes if you or someone you live with (family, etc.) are experiencing fever and other cold-like symptoms. (Your absence will be handled as an excused absence.)

6 Handling of the Use of University Facilities, On-campus Activities, Etc.

In order to prevent the spread of the disease, we have restricted use of university facilities in some cases and have requested everyone to refrain from holding extracurricular activities and events on-campus.

○ Regarding the Handling at the UoA Based on the Revision of the Fukushima Prefecture Countermeasure against the Spread of COVID-19

1) Classes / Activities in Laboratories

Period	Classes	Research activities
June 1 – July 1 (1st quarter)	△ Can be conducted on campus only if they cannot be conducted remotely.	○ Can be conducted in an environment where infection prevention measures are taken.
July 2 onwards (2nd quarter)	○ Can be conducted on campus and remotely	↓

2) Domestic Travels/ Access to the Campus/ Use of the Cafeteria and Shop/ Campus Tour

Period	Restrictions on domestic travels	Restrictions on students' access to the campus	Closure of the campus to visitors	Closure of the cafeteria and shop to visitors	Suspension of campus tour
June 1 - 18	△ Lifted except for travels to/from the five prefectures where the state of emergency was lifted on May 25	△ Access allowed only for those receiving instructions by faculty members, etc. by attending classes	△ Reopen to visitors but request those from outside the prefecture to refrain from visiting the campus	△ Reopen to visitors, but request those from outside the prefecture to refrain from visiting the cafeteria and shop	△ Lifted only to the residents in the prefecture
June 19 onwards	○ Fully lifted	○ Fully lifted	○ Fully lifted	○ Fully lifted	○ Fully lifted.

3) Group Activities including Extracurricular Activities / Use of the University facilities

Period	Group activities including club activities and extracurricular activities	University facilities (Sports facilities)	University facilities (LICTIA, UBIC)	University facilities (SRLU)	University facilities (Auditorium, Lecture Hall)
June 1 onwards	×	△ Available for classes	△ Reopen to visitors but request those from outside the prefecture to refrain from the use	×	× Remain closed to visitors for the time being
June 8 onwards	△ Activities allowed in an environment where infection prevention measures are taken and as long as they finish by 8:00 p.m.	△ Available for club activities	↓	×	↓
June 19 onwards	↓	↓	○ Fully open to visitors	○ Activities allowed in an environment where infection prevention measures are taken	↓
July 10 onwards	△ Activities allowed in an environment where infection prevention measures are taken and as long as they finish by 10:00 p.m.	△ Available for public use (except Martial Arts Hall)	↓	↓	↓

[Preconditions]

○ Actions based on the "New Lifestyle"

Please continue to observe basic infection prevention measures such as using hand sanitizer, wearing

***Please strictly observe the relevant points of caution when utilizing the above**

facilities or resuming the above activities.

[Points of Caution for Using University Facilities or Resuming Activities]

○ **Extracurricular Activities and Other Group Activities**

- Pay sufficient attention to health management and injury prevention.
- Stay at home and rest in the event that you have cold like symptoms such as fever.
- Conduct activities outdoors to the extent possible.
- If the activity must be conducted indoors, make sure to frequently ventilate the space and keep your hands clean and sanitized.
- Avoid long activities and only conduct activities or use facilities in a manner that allows physical distance between individuals.
- Scrutinize and change to the nature of the activities so as to avoid having large numbers of people in a crowded setting.
- Using club rooms: Avoid having multiple people use the same room.
 - If this cannot be avoided, keep use of the room as short as possible and wear masks.
- Using changing rooms: Maintain physical distance between students.
 - If this is difficult, have a few students use the changing room at a time rather than the entire group.
 - Avoid unnecessary conversation and speaking while using changing rooms.
- Using Gymnasium (usage time for club activities)
 - Until November 2020: Up to two hours once a day
 - From December 2020: Up to two hours once a day on weekdays and up to three hours once a day on weekends

*Pay sufficient attention to infection countermeasures and prevention of injuries, etc.

○ **SRLU (Study & Research Living Unit)**

- Pay sufficient attention to health management and injury prevention.
- Make sure to sanitize your hands when entering and leaving.
- Enter your name, entry time, and exit time in the user log.
- Bring disinfection sheets, paper towels, etc., and wipe down the equipment after you finish using it.
- Do not share towels. (Bring your own towel.)
- Avoid unnecessary conversations and vocalizations
- Maintain appropriate distance between users (Two meters or more if possible)
- We have restricted use of certain devices to maintain distance between users.
- Please wear a mask when not exercising
- Keep your use of the room to under one hour.

- No more than 10 people may enter the room at a time.
- Other limitations will be placed on the use of facilities as necessary.

*Reference: “On the Need for Wearing Masks During School Physical Education Classes”
(Japan Sports Agency Policy Division Office for Physical Education Administrative
Circular Issued May 21, 2020)

https://www.mext.go.jp/content/20200521-mxt_kouhou01-000004520_3.pdf

[Rules for Handling of Matters Not Listed Above]

(1) Visitors for the University Library (2020.3.10 onwards)

Use of the library by visitors will continue to be suspended even after classes resume on May 18.

(2) Holding of Events (2020.2.28 onwards)

- ① People organizing large events, especially those attended by people from across the country, are asked to carefully consider downsizing, canceling, postponing said events, or holding them online, in accordance with the request from by the government and its expert panel.
- ② Events that must be held at a specific date and cannot feasibly be rescheduled shall be implemented after implementing measures to prevent the previously mentioned “Three Cs”.
- ③ Please decide whether to hold other events attended by large numbers of people after deliberating whether it is possible to hold the event online or implement measures to prevent the previously mentioned “Three Cs”.

(3) Overseas Travel (2020.3.11 onwards) *Refer to 8 Overseas Travel for details

Avoid all overseas travel.

(4) Cafeteria

The university cafeteria will resume normal operation when in-person classes start. Users are asked to thoroughly implement infection prevention measures (Handwashing, cough etiquette, etc.). Use of the cafeteria by external users may be suspended depending on the situation in the future.

(*Refer to “7 Measures Regarding the University Cafeteria Including Staggering the Hours of Use”)

(5) Somei House

All rooms shall be single occupancy for the time being.

(6) Administrative Offices

- ① Please strive to keep doors and windows open in an effort to ventilate the rooms.
- ② Create an environment that prevents the spread of droplets to the extent possible by setting up partitions between staff members’ desks.
- ③ Avoid crowding in confined spaces such as office kitchenettes by limiting the number

of users, etc.

- ④ Departments with many outside visitors in particular should take steps to prevent limit contact between visitors and staff members such as separating entrances while also encouraging visitors to wear masks and use hand sanitizer.

(7) AY2020 Spring Degree Conferment Ceremony (March 2021)

We plan to simplify the ceremony as in March 2020 (by limiting attendance to individuals affiliated with the university). We also have decided to cancel the graduation party.

(8) AY2021 Spring Entrance Ceremony (April 2021)

We plan to simplify the ceremony by dividing new students into two groups (and limiting attendance to individuals affiliated with the university).

7 Measures Regarding the University Cafeteria Including Staggering the Hours of Use

A panel of government experts indicated on February 24, 2020 that environments where large numbers of people gather and come into extended close contact (talking, etc.) pose a high risk of COVID-19 infection.

Therefore, taking into account factors such as the three conditions that can cause mass infection, students, faculty and staff members are required to observe the following rules when using the cafeteria for the time being.

(1) Staggering the Hours of Use (Following the Resumption of In-person Classes)

Use of the university cafeteria is especially high during the lunch break period (12:30 to 13:20). Accordingly, 1st-year undergraduates and 2nd year undergraduates will be asked to use the cafeteria during the first half (12:30 to 12:55) and second half (12:55 to 13:20) of the lunch break period, respectively. First and second year undergraduates, who are not fully acclimated to life on campus, have been given priority.

3rd and 4th year undergraduates and graduate students are requested to use the cafeteria only when there are sufficient vacant seats in each time slot or outside of the lunch break.

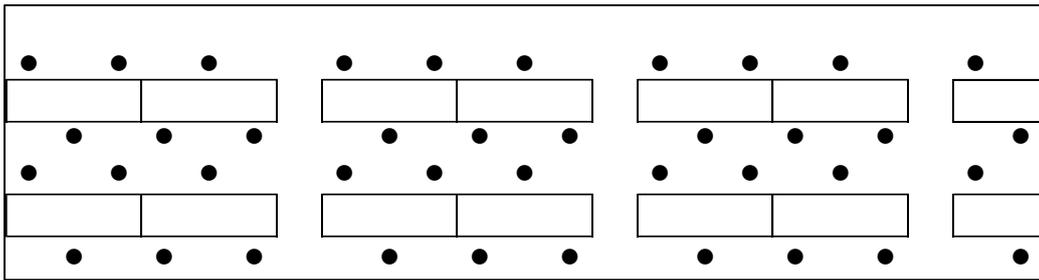
Faculty and staff members are requested to use the cafeteria outside of the lunch break period (12:30 to 13:20) when many students use the cafeteria.

In addition, please proactively use prepaid cards and the local cryptocurrency Byacco to minimize traffic at the cafeteria.

(2) Seating Layout, Etc.

Please sit in the cafeteria like shown below and avoid sitting across from and speaking to others in order to prevent droplet infection. Further, make sure to wear a face mask

when conserving after your meal.



8 Handling of Overseas Travel

COVID-19 was declared a pandemic (worldwide outbreak) by the World Health Organization (WHO) and has been spreading worldwide since then. The disease is continuing to spread and the situation still requires vigilance taking into account the fact such as a sign of resurgence of infections seen in many countries.

The UoA has implemented restrictions on overseas travel in accordance with the Travel Advice and Warning on Infectious Diseases provided by the Ministry of Foreign Affairs (MOFA).

- Level 3 Countries and Regions: Avoid all travel.
- Level 2 Countries and Regions: Avoid nonessential travel and obtain permission from the university before taking essential trips. Avoid nonessential travel and obtain permission from the Chairperson of the Board of Executives before taking essential trips.

*On March 31, 2020, the Ministry of Foreign Affairs (MOFA) raised the Warning on Infectious Diseases for the entire world outside of Japan to Level 2 *(avoid unnecessary travel) or higher in consideration of the COVID-19's worldwide spread. As such, please refrain from overseas travel.

(Countries around the world remain at Level 2 or higher as of October 30, 2020).

9 University Closure

If, for example, UoA faculty/staff members or students are confirmed to have been infected with COVID-19 and the individuals spent any extended time on campus during the incubation period, the university may be closed again in order to prevent the spread of the disease.

If a decision to close the UoA is made, all faculty/staff members and students will immediately receive an email about the expected period of the university closure, the reason of the university closure, and how the university will handle the closure. The content of these emails will also be posted on the UoA website.

If the UoA is closed, students and faculty/staff members will be required to stay at home

and refrain from nonessential outings.

Faculty members, administrative staff, and students are asked to continue preparing health observation sheets and making reports as required even during class suspension periods. Students shall report by e-mail to their supervisors or to the Student Affairs Division if they do not have a supervisor yet. Faculty members and administrative staff shall report by e-mail to the Directors of departments, divisions and centers.

Furthermore, please be aware that the following restrictions on use, etc. will be in place during class suspension periods.

[*Measures During Class Suspension Periods]

- Students shall be prohibited from entering the campus (including laboratories), in principle (except for students who require support from the university).
- Please refrain from nonessential travel outside of the prefecture. If you must leave the prefecture, please take steps such as wearing a mask to properly manage your health for two weeks following your return home and stay home in the event you feel even slightly ill.
- Access to the campus by individuals unaffiliated with the university will be suspended.
- Use of the university cafeteria and shop by individuals not affiliated with the university will be suspended.
- The library will be closed temporarily.

10 Other

(1) Prohibition of Prejudice and Discrimination

Actions which can lead prejudice and discrimination toward individuals infected with COVID-19 and those who have had close contact such as their family members shall strictly be prohibited. Please take appropriate action based on accurate knowledge and information regarding COVID-19.

(2) Study Support

Individuals whose household situation has rapidly changed due to COVID-19 can become eligible for financial support through the new study support system starting from AY2020 once the expected income after the rapid change is confirmed to satisfy the eligibility requirements. Please contact the Student Health and Welfare Services Section of the Student Affairs Division if you think you may be eligible. Please also contact the Student Health and Welfare Services Section regarding tuition waivers and deferment as well.

(3) Important Notifications Regarding the COVID-19 Countermeasures

In addition to the above, please refer to the following URL for important notifications

regarding the COVID-19 countermeasures at the University. Please note that these measures are subject to change as the situation regarding COVID-19 changes daily.

Off-campus: <https://www.u-aizu.ac.jp/en/information/post-20171176.html>

On-campus: <http://web-int.u-aizu.ac.jp/official/covid19.html>