

Minutes from the First Meeting of the Board of Executives in Fiscal Year 2007

1. Date and Time: Wednesday, June 27, 2007
2:30 p.m. – 2:55 p.m.
2. Location: Large Conference Room, Third Floor,
Administration Complex
3. Attendance:
Auditors, etc (3 persons): Prefecture Advisor Hashimoto, Auditor Arima,
Auditor Kuriki
Executives (6 persons): Chairperson Tsunoyama of the Board of Executives
(Chair), Vice Chairperson Mirenkov of the Board of Executives, Regent Kuroda,
Regent Makita, Regent Iwase, Regent Saito, and
Administrative Personnel Members
4. Signatories to the Minutes: Regent Makita and Regent Iwase

5. Proceedings

<Agenda>

A Settlement of Accounts for FY 2006

Discussion on this subject started without a prior explanation thereon, as the subject had already been explained to and deliberated on by the Management Council. After an exchange of opinions described below, the subject was approved by the Board as proposed on the draft. It was agreed by the Board that the statement of accounts, the business report, and the audit report should be submitted to the Government of Fukushima Prefecture in late June.

Opinions, etc.

When the University's appropriated surplus is approved by the Government of Fukushima Prefecture, it will be necessary to create an opportunity for discussion on the use of the surplus at due occasions. I think both of the University and the Junior College Division should get involved in discussion regarding use of the surplus, taking into account the structure of the Public University Corporation with two universities. I would like to hear opinions regarding this point.

- It may be a little early to discuss this issue, as approval from the Prefectural Government regarding the appropriated surplus of the University has not yet been granted. Yet, it should be a given that both universities jointly discuss use of the surplus after approval from the Government of Fukushima Prefecture has been granted.

Opinions, etc.

The issue regarding benchmarking was also a topic for discussion on the at the

Management Council meeting. Without describing situations of settlement of accounts separately for the University and the Junior College Division, it would be difficult to reflect such situations on evaluations separately for the University and the Junior College Division. It would be helpful if benchmark figures which take into account characteristics of each university are set for the University of Aizu and the Junior College Division. With separate establishment of benchmark figures for the University and the Junior College Division separately, it would be possible to compare their benchmark figures with those of other universities' and to describe operational efforts separately for the University and the Junior College Division.

- From an accounting perspective, preparation of financial statements separately for the University and the Junior College Division is not possible. However, it would be possible to compare accounting situations at the University and the Junior College Division separately with other universities', based on the statement of settlement of accounts, because amounts of budgets and their settled amounts are described separately for the University and the Junior College Division.
- Further discussion on this issue will be necessary in the future.

B Policy Regarding Employment of Administrative Personnel for the Public University Corporation

The Director of the General Affairs Group of the Administrative Office provided an explanation on this subject including details of the policy. After the exchange of opinions described below, the subject was approved by the Board as proposed on the draft.

Opinions, etc.

I think the Public University Corporation should consider a system for employment of its personnel and education thereof after employment. Establishment of a system for personnel exchange with the Fukushima Medical University may be necessary.

- Training and education of personnel of the Public University Corporation will mainly be conducted in-house. On the other hand, with regard to academic affairs-related work, training at seminars offered by specialized organizations will be actively used. Programs organized by Fukushima Municipal Learning Center which are useful for administration of the Public University Corporation will also be made use of. In addition, Fukushima Medical University employed 6 administrative staff members and is planning to increase the number of its staff in the future. In five to ten years, interchange of staff members between the University of Aizu and Fukushima Medical University will be possible. Therefore, it is necessary to deliberate on such personnel exchange with Fukushima Medical University.

Opinions, etc.

I would like to make a request. The Junior College Division currently has 13

administrative staff members, but in reality more members are necessary for administration of the university regardless of its size. The present number of administrative staff at the Junior College Division is too small to cover all of its responsibilities, and therefore its faculty members are required to share a large part of these duties.

- The Public University Corporation and the Government of Fukushima Prefecture have agreed that no change in regard to numbers established for the first mid-term goals should be made during the period for the first mid-term goals.

Opinions, etc.

Is it possible to make adjustments regarding the number of administrative staff within the range of the total number of personnel of the Public University as a whole, or to deliberate on possible measures to cover such an increase of administrative staff members, for example consideration of use of profit gained as a result of settlement of accounts. I would like for the Director General of the University to consider these opinions.

July , 2007

Signatory to the Minutes:

Seal

Signatory to the Minutes:

Seal

Minutes from the Second Meeting of the Board of Executives in Fiscal Year 2007

1. Date and Time: Wednesday, March 19, 2008
1:30 p.m. – 1:50 p.m.
2. Location: Large Conference Room, Third Floor,
Administration Complex
3. Attendance:

Executives (5 persons): Chairperson Tsunoyama of the Board of Executives (Chair), Vice Chairperson Mirenkov of the Board of Executives, Regent Makita, Regent Iwase, Regent Saito

Administrative Personnel Members

4. Signatories to the Minutes: Regent Saito and Regent Iwase

5. Proceedings

<Agenda>

- A Partial Revision of the Regulation concerning Salaries for Personnel, etc. of the Public University Corporation, the University of Aizu

Following the explanation provided by the Director of the General Affairs Group regarding details of the revision, opinions from members were invited.

There were no opinions particularly expressed on this issue, and the proposal was approved by the Board.

Minutes from the Third Meeting of the Board of Executives in Fiscal Year 2007

1. Date and Time: Wednesday, March 26, 2008
4:35 p.m. – 4:40 p.m.
2. Location: Large Conference Room, Third Floor,
Administration Complex
3. Attendance: Auditors, etc. (3 persons): Prefecture Advisor Hashimoto, Auditor Arima,
Auditor Kuriki
Executives (5 persons): Chairperson Tsunoyama of the Board of
Executives (Chair), Regent Kuroda, Regent Makita, Regent Iwase,
Regent Saito

Administrative Personnel Members

4. Signatories to the Minutes: Regent Kuroda and Regent Makita

5. Proceedings

<Agenda>

A Annual Plans for FY 2008 (Draft)

There were no opinions particularly expressed on this issue, and the proposal was approved by the Board.

B FY 2008 Budgets (Draft)

There were no opinions particularly expressed on this issue, and the proposal was approved by the Board.

C Partial Revision of the Regulation Concerning Organizations, Etc.

There were no opinions particularly expressed on this issue, and the proposal was approved by the Board.

D Partial Revision of the Regulation concerning Salaries for Personnel, etc. of the Public University Corporation, the University of Aizu

There were no opinions particularly expressed on this issue, and the proposal was approved by the Board.