

**UNIVERSITY INSTRUCTIONS ON THE USE OF THE UNIVERSITY LIBRARY
(UNIVERSITY OF AIZU INFORMATION SYSTEMS AND TECHNOLOGY CENTER)
RESOURCE LOUNGES**

Article One

(Objective)

1.1 These instructions – based on Paragraph 1.2 of the University Regulation On The Use Of The University Library (Information Systems And Technology Center) (for the purpose of this regulation, hereinafter referred to as “USE REGULATION”) – provides for necessary matters concerning the use of the Resource Lounges (for the purpose of these instructions, hereinafter referred to as “LOUNGES”).

Article Two

(LOUNGE User)

2.1 Those who may use the LOUNGES, notwithstanding the provisions of the USE REGULATION, Article 2, are listed below:

(1) University of Aizu (for the purpose of these instructions, hereinafter referred to as “UNIVERSITY”) faculty members (including visiting and part-time faculty) and personnel; and

(2) UNIVERSITY students including students of nondegree status, research students, exchange students, and trainees.

Article Three

(Hours Of Operation And Holidays)

3.1 The LOUNGE hours of operation shall be, as a matter of principle, from 8:30 A.M. to 5:15 P.M. However, when necessary, the hours of operation of each LOUNGE may be determined separately.

3.2 The LOUNGE holidays may be determined separately for each LOUNGE.

Article Four

(Methods for Use of Materials)

4.1 Methods for use of materials, including reading, lending and returning materials placed in LOUNGES may be determined separately for each LOUNGE. Users must return materials to the LOUNGE from which they borrowed the materials.

Article Five

(Obligation To Report)

5.1 Separate decisions by a LOUNGE regarding limits on types of users, hours of operation, methods for use of materials and matters other than these must be reported to the Director of the Information Systems And Technology Center (for the purpose of these instructions, hereinafter referred to as "CENTER DIRECTOR").

5.2 With respect to Paragraph 4.1 above, the CENTER DIRECTOR and the faculty member primarily responsible for each LOUNGE shall discuss these matters among themselves when necessary.

ADDITIONAL PROVISIONS

These instructions shall be enforced as of April 1, 2006.