

## Minutes from the Fourth Management Council Meeting of Fiscal Year 2007

1. Date and Time: Wednesday, December 12, 2007  
1:10 p.m. – 1:55 p.m.
2. Location: The Large Conference Room, 3<sup>rd</sup> floor of the Administrative Complex
3. Attendance:  
Present:  
2 non-members: Prefectural Advisor Hashimoto, Auditor Arima  
9 Members: (from the University) Chairperson Tsunoyama of the Board of Executives (served as chair for New Business item "A"), Vice-Chairperson Mirenkov, Regent Kuroda, Regent Makita, Regent Saito (served as chair for New Business item "B" and afterwards)  
(external members) Council Member Kanke, Council Member Sakai, Council Member Minami, Council Member Sugihara  
Administrative staff
4. Signatories to the Minutes: Council Member Saito, Council Member Makita
5. Proceedings

(New Business)

### A. FY 2008 Budget Planning

Regent Saito provided an explanation regarding the FY 2008 budget planning. After the following exchange of opinions, the proposal was accepted as proposed.

### (Opinions, etc.)

There is a discrepancy between the budgetary cutback of 12% on the funds for ordinary expenses proposed by the Prefectural Government and a cutback percentage of 5% requested by the Corporation. How will this discrepancy be handled?

- The cutback percentage originally proposed in the mid-term goals was 1%, but a drastic cost cutback may lead to significant deterioration in operational management of the Corporation. However, taking into account the tight financial conditions of the Government of Fukushima Prefecture, the Corporation accepted the decision to request a cutback percentage of 5% which was considered as the highest cutback percentage that the University could afford. The details for reassessment of expenses employed to achieve the reduction of 5% follow the explanation given by

Regent Saito.

(Opinions, etc.)

Will the cost cuts have a negative impact on management of the Corporation from a long-term perspective?

- I am aware that the University of Aizu has made considerable achievements. However, the University does not deal with urgent issues directly related to saving lives of prefectural citizens, compared with Fukushima Medical University (in making a request for subsidies from the Government of Fukushima Prefecture). I would like to request members of the Council to consider approaches to the citizens of Fukushima Prefecture for their further support and assistance to the University of Aizu.

(Opinion, etc.)

Review of replacement/renewal of computer systems is listed as one of the cost economization measures. Has the environment for research and education using advanced equipment been maintained?

- It is considered that the environment for research and education has been maintained through replacement of computer systems once every three years.

(Opinion, etc.)

Are there any reasons supporting the specific cutback percentages of 12%, 5%, and 1%?

- The cutback percentage of 1% is a streamlining coefficient, or a reduction in cost accompanying the reorganization of the University into a public corporation. The cutback percentages of 12% and 5% are the target budgetary cutbacks requested to the Corporation by the Government of Fukushima Prefecture based on the Prefecture's financial situation, and the cutback percentage decided for the FY 2007 budget after consultation with the Prefectural Government regarding FY 2007 budget making, respectively. However, it is difficult to say that there are specific reasons for these figures being designated.

B. Recommendation of a Candidate for the Chairperson of the Board of Executives

The Director of the General Affairs Group of the Administrative Office provided an explanation on the system and schedule for selection of the Chairperson of the Board of Executives. After it was explained that up to two candidates for the Chairperson of the Board of Executives could be recommended by the Management Council, the Council started deliberation on this issue.

Council Member Kuroda made the following proposal.

### (Opinion)

I would like to propose that the Management Council recommend Dr. Tsunoyama, the present Chairperson of the Board of Executives, as a candidate for the next Chairperson.

As deliberation on this issue with Chairperson Tsunoyama acting as chair of the meeting, whom I have proposed for recommendation as a candidate for the next Chairperson, may affect neutrality and impartiality in deliberation, I would like to request Chairperson Tsunoyama to leave the meeting and to propose that deliberation be made under the chairmanship of another council member. (As some members of the Management Council are also serving as members of the Committee for Selection of the Chairperson of the Board of Executives,) I would also like to propose to request Regent Saito, who is a member of the Management Council but not a member of the Selection Committee, to serve as chair for the remainder of the meeting.

The proposal from Council Member Kuroda for deliberation on this business item and thereafter under the chairmanship of Regent Saito was put to a vote by a show of hands, and the proposal was approved unanimously by the Council.

Chairperson Tsunoyama left the meeting, and Regent Saito chaired the meeting for the remainder of the meeting.

First, Regent Saito (Chair) asked members of the Council whether there were proposals for recommendation of candidates other than Chairperson Tsunoyama for the next Chairperson to be recommended by the Management Council.

There were no proposals for recommendation of candidates other than Chairperson Tsunoyama, and it was decided to make deliberation on whether the Management Council should recommend Chairperson Tsunoyama as a candidate for the next Chairperson. Council Member Kuroda provided the following explanations regarding the reasons for the proposal (recommendation).

### (Reasons for the Proposal)

Council Member Kuroda made the proposal taking into consideration the standpoint of Chairperson Tsunoyama's achievements and continuity of policies in administration of the Corporation as described below.

Based on Chairperson Tsunoyama's experience in smooth administration of the University during the past two years as the first Chairperson of the Board of Executives after the reorganization of the University into a public university corporation, I believe that it is necessary to entrust Chairperson Tsunoyama with future administration of the Corporation, at least for another four-year term.

(Chairperson Tsunoyama's achievements in university administration)

It has been just two years since the reorganization of the University into a public university corporation, and I believe that it is necessary to have Chairperson Tsunoyama continue serving as the Chairperson and carry out his duties, in order to ensure further advancement of the Corporation and for continuity of policies in administration of the Corporation. (Continuity of policies in administration of the Corporation)

After the proposals and opinions made/expressed by Council members described below, the Council decided unanimously to recommend Chairperson Tsunoyama as a candidate for the Chairperson of the Board of Executive.

Regent Saito (Chair) proposed that, if Chairperson Tsunoyama consents to being recommended as a candidate for the next Chairperson by the Management Council, recommendation of Chairperson Tsunoyama to the Committee for Selection of the Chairperson of the Board of Executives in writing and preparation of the relevant documents be left to the discretion of Regent Saito. The proposal was put to a vote by a show of hands, and the proposal was approved by the Council.

(Proposal and Opinion, etc.)

With regard to the administration of the Junior College Division, Chairperson Tsunoyama has also taken proactive approaches, including establishment of the Center for Rejuvenation of Local Communities and the Career Support Center, etc., during the two years after the incorporation of the University. I, as Dean of the Junior College Division, would like to recommend Chairperson Tsunoyama as a candidate for the next Chairperson.

(Proposal and Opinion, etc.)

I agree to recommend Chairperson Tsunoyama as a candidate for the next Chairperson. Just for confirmation, how many years will the term of office for the Chairperson be?

- According to the regulation, the term of office for the Chairperson shall be four years.

(Proposal and Opinion, etc.)

I consider the situation, in which both the University of Aizu (the Dean of the Undergraduate School) and the Junior College Division (the Dean of the Junior College Division), which are under the jurisdiction of the Corporation, recommend the same person as a candidate, as preferable for the Corporation. I would like to recommend Chairperson Tsunoyama as a candidate for the next Chairperson.

(Proposal and Opinion, etc.)

From the standpoint of an executive of the Chamber of Commerce, I expect that forward-looking relationships with the University of Aizu will be maintained in the future. As the Chamber of Commerce has developed good relations with Chairperson Tsunoyama, I would like to recommend Chairperson Tsunoyama as a candidate for the next Chairperson.

(Proposal and Opinion, etc.)

As a certain period of time is required for implementation of measures to nurture venture businesses, I believe it is desirable to have Chairperson Tsunoyama continue serving as the Chairperson for another four years. I would like to recommend Chairperson Tsunoyama as a candidate for the next Chairperson.

(Proposal and Opinion, etc.)

From the viewpoint of the auditor, I would like to request that careful attention be paid to observance of relevant laws and the statute on the Corporation when selection procedures are carried out, as this will be the first time the Corporation will be conducting selection of the Chairperson of the Board of Executives after its incorporation.

December XX, 2007

Signatory to the Minutes

Kazuyuki Saito

Seal

Signatory to the Minutes

Masahisa Makita

Seal

## Minutes from the Fifth Management Council Meeting of Fiscal Year 2007

1. Date and Time: Wednesday, March 26, 2007  
3:10 p.m. – 4:30 p.m.
2. Location: The Large Conference Room, 3<sup>rd</sup> floor of the Administrative Complex
3. Attendance:  
Present:  
Prefectural Advisor Hashimoto, Auditor Arima, and Auditor Kuriki  
9 Members:  
<From the University> Chairperson Tsunoyama of the Board of Executives, Regent Kuroda, Regent Makita, Regent Saito  
<External members> Council Member Muto, Council Member Sakai, Council Member Sakai, Council Member Sugihara  
Administrative staff
4. Signatories to the Minutes: Council Member Kuroda, Council Member Makita
5. Proceedings  
<New Business>  
A. Draft of the FY 2008 Annual Plan  
The Chairperson of the Board of Executives provided an explanation on major programs and activities of the University of Aizu included in the annual plan for FY 2008, and Regent Makita provided an explanation on major programs and activities of the Junior College Division included in the annual plan for FY 2008. After the following exchange of opinions, etc., the annual plan was approved as proposed.  
  
(Questions, etc.)  
Questions were made regarding review, etc. of the mid-term goals and mid-term plans, and Regent Saito provided explanations on relevant questions.  
  
(Opinions, etc.)  
In order to further promote contribution by the University to local communities, schemes, etc. for local contribution should be intensified.
  - The Council agreed to continue discussion on this issue at later meetings, as it was not possible to reach a conclusion at this meeting.

B. FY 2008 Budget Proposal

Regent Saito provided an explanation on the FY 2008 budget proposal. After an exchange of opinions as to how efficiency and environmental awareness regarding the budget system could be increased, the budget plan was approved as proposed.

C. Partial Revision of the University Regulations Related to Internal Organizations, Etc.

The Director of the General Affairs Group provided an explanation on partial revision of the University regulations related to internal organizations, etc. The revision was approved as proposed.

D. Partial Revision of the University Office Regulations

The Director of the General Affairs Group provided an explanation on partial revision of the University Office Regulations. The revision was approved as proposed.

<Report>

A. Partial Revision of the University Regulation Concerning Salaries for Personnel

The Director of the General Affairs Group reported the partial revision of the University Regulation Concerning Salaries for Personnel.

6. Other

The Chairperson of the Board of Executives thanked council members for their service as members for two years, as their term of office would expire on March 31, 2008.