

Early Completion of the Graduate School Programs

1. Procedures for Application for Early Completion of the Master's Program

(Decided by the Graduate School Faculty Assembly on March 23, 2005)

(Latest revision: March 3, 2021)

With regard to the period of enrollment in the Master's Program, it is provided in Paragraph 35.1. of the RULING OF THE UNIVERSITY OF AIZU GRADUATE SCHOOL that enrollment of at least one year at the Master's Program shall be sufficient if the Graduate School Faculty Assembly recognizes relevant students as "having made outstanding achievements."

"Students who have made outstanding achievements" have been defined as those who are the first author of at least one paper completed under the guidance of faculty members of the University of Aizu Graduate School. The paper must be submitted after the enrollment in the Master's Program and has been published or accepted for publication in a major scientific journal or the paper-reviewed proceeding of a major international scientific conference. Those who are to apply for early completion of the Master's Program according to the definition above must follow the procedures described in (1) or (2) below.

Furthermore, students enrolled in the Graduate Department of Information Technology and Project Management may also apply for early completion of the Master's Program according to the provisions above. In addition, those who have work experience in the IT industry may complete the Master's Program after having studied for one and a half years at the Master's Program. Those who are to apply for early completion of the Master's Program with work experience in the IT industry must follow the procedures described in (3) below.

Further, Paragraph 35.1.2 allows students recognized as having completed part of the curriculum of the Master's Program of the UNIVERSITY GRADUATE SCHOOL by earning academic credits at other graduate schools prior to admission (limited to academic credits earned after being eligible for admission) based on the article 28.2 to be regarded as having been enrolled for a period of no more than one year designated by the Master's Program of the UNIVERSITY GRADUATE SCHOOL in consideration of factors such as the number of credits in question and the period required to earn them. Students who wish to be certified to shorten their enrollment period in accordance with these provisions shall submit a request in accordance with the procedure described in item (4) below.

As for the students certified for Type A of the University of Aizu Honors Programs, the application procedures for their early completion of the Master's Program shall be determined separately. See also Guidelines on the Implementation of the University of Aizu Honors Program .

(1) Application based on the expectation of outstanding achievements

① Period for application and documents necessary for submission

Students wishing to apply for early completion of the Master's Program must submit the form, "Application for Early Completion of the Master's Program," to the Dean of the Graduate School by the day before the start of the quarter during which the student wishes to have the application authorized.

⇒ [1-3-m-16] Application for Early Completion of the Master's Program  /  

② Requirements for application

A student may apply, with consent of his/her research advisor, for early completion based on the expectation of outstanding achievements during his/her enrollment period in the Master's Program. In that case, he/she must have submitted a paper to a major scientific journal, etc. as of the time of the application.

③ Acceptance of applications

Students applying for early completion of the Master's Program shall be informed of results of reviews regarding their qualifications for application, following deliberation and authorization by the Graduate School Academic Affairs Committee and the Graduate School Faculty Assembly. These students shall be allowed to register for "Special Research Seminar" courses six-month courses offered in the first and second quarters or the third and fourth quarters, instead of the usual one-year "Research Seminar" courses.

④ Judgment on completion of the Master's Program

Students applying for early completion of the Master's Program in this category must submit documents proving their "outstanding achievements" before the deadline for submission of the final draft of Master's theses. In the case where applicants' achievements have been recognized as "outstanding achievements" by way of deliberation by the Graduate School Academic

Affairs Committee and the Graduate School Faculty Assembly, the applicants will be allowed to complete the Master's Program in the shortened enrollment period, provided that they undergo the regular review for completion of the program and are recognized as those who have fulfilled the requirements.

⑤ Acceptance/non-acceptance of academic papers under review

Applicants are required to report the acceptance or non-acceptance of their papers under review to the Dean of the Graduate School by way of their research advisors immediately after they receive review results.



Applicants in their first-year in the Master's Program who cannot submit a document verifying their "outstanding achievements" by the designated date and wish to request early completion a half year later than the original request, will be required to make another application for early completion of the Master's Program.

Applicants in their second-year in the Master's Program who cannot submit a document verifying their "outstanding achievements" by the designated date, will be required to shift their registration for "Special Research Seminars" to "Research Seminars" in the second year.

(2) Application after outstanding achievements have been made

① Period for application and documents necessary for submission

A student wishing to apply for early completion of the Master's Program must submit to the Dean of the Graduate School the predetermined form, "Application for Early Completion of the Master's Program" by the day before the start of the quarter during which the student wishes to have the application authorized.

⇒ [1-3-m-16] Application for Early Completion of the Master's Program  / 

② Requirements for application

A student may apply, with the consent of his/her research advisor, for early completion after s/he has made achievements regarded as "outstanding achievements."

③ Acceptance of applications

Students applying for early completion of the Master's Program shall be informed of the results of reviews regarding their qualifications for application, following deliberation and authorization by the Graduate School Academic Affairs Committee and the Graduate School Faculty Assembly. These students shall be allowed to register for "Special Research Seminar" courses six-month courses offered in the first and second quarters or the third and fourth quarters, instead of the usual one-year "Research Seminar" courses.



④ Judgment on completion of the Master's Program

Applicants will be authorized to complete the Master's Program in the shortened enrollment period provided that they undergo the regular review for completion of the program and are recognized as having fulfilled the requirements.

(3) Application based on work experience in the IT industry (for students in the Graduate Department of Information Technology and Project Management only)

① Period for application and documents necessary for submission

A student planning to apply for early completion of the Master's Program must submit the predetermined form, "Application for Early Completion of the Master's Program (IT specialist)" to the Dean of the Graduate School by the day before the start of the quarter half a year before the period when the student wishes to have the application authorized (by one day before the start of the first quarter in their second year of the Master's Program).

⇒ [1-3-m-16] Application for Early Completion of the Master's Program  / 

② Requirements for application

A student who has had work experience in the IT industry may apply for early completion with the consent of his/her research advisor. Successful applicants in this category may complete the Master's Program in the enrollment of a year and a half.

③ Acceptance of applications

Students applying for early completion of the Master's Program shall be informed of the results of reviews regarding their qualifications for application, following deliberation and authorization by the Graduate School Academic Affairs Committee and the Graduate School Faculty Assembly. These students are allowed to shorten the period of completion of the courses, "IT Specialists Educational Seminars," "IT Specialists Research Seminars/Conferences" and "IT Specialists Tea Seminars/Contests," and to concurrently register for the courses, "Software Development Arena III" and "Software Development Arena IV."



④ Judgment on completion of the Master's Program

Applicants will be authorized to complete the Master's Program and receive a certificate of completion of the IT Specialist Program in the shortened enrollment period provided that they undergo the regular review for completion of the program and are recognized as having fulfilled the requirements.

(4) Application based on consideration of factors such as credits acquired prior to admission

① Period for application and required documents

Students must submit the form "Application for Early Completion of the Master's Program (In Consideration of Credits Acquired Prior to Admission)" and documents (academic transcripts, etc.) that prove that the student earned credits at other graduate schools prior to admission (limited to academic credits earned after being eligible for admission) to the Dean of the Graduate School by the day before the start of the term during which the student wishes to be certified for early completion.

⇒ [1-3-m-16a] Application for Early Completion of the Master's Program (In Consideration of Credits Acquired Prior to Admission) [PDF](#)  / [WORD](#) 

② Requirements for application

A student may only apply with the consent of his/her research advisor.

③ Acceptance of applications

In the event the student is allowed to shorten the enrollment period following deliberation by the Graduate School Academic Affairs Committee and deliberation and authorization by the Graduate School Faculty Assembly, the individual shall be notified of the acceptance of their application and of its authorization. Students enrolled in the Graduate Department of Computer and Information Systems shall be allowed to register for the six-month "Special Research Seminar" course offered in the first and second quarters or the third and fourth quarters instead of the usual one-year "Research Seminar" course. Students enrolled in the Graduate Department of Information Technology and Project Management shall be allowed to shorten the period of completion of the courses "IT Specialists Educational Seminars," "IT Specialists Research Seminars/Conferences" and "IT Specialists Tea Seminars/Contests," and to concurrently take the courses, "Software Development Arena III" and "Software Development Arena IV."

④ Judgment on completion of the Master's Program

The applicants will be allowed to complete the Master's Program with the shortened enrollment period provided that they undergo the regular review for completion of the program and are recognized as having fulfilled the requirements. Students enrolled in the Graduate Department of Information Technology and Project Management will be authorized to receive a certificate of completion of the IT Specialist Program.