別紙１【卒業／修了生用（英)】

※大学記入　本人確認方法
（　　）

Request for Issuance of Certificate(s)

Date_____

To the President of the University of Aizu

(Date)_____ Graduation／Completion

Student Number _____

Name _____

（TEL : _____ - _____ - _____）

For the reason listed below, I hereby request the following certificates to be issued in the number I have specified.

1　Type and Number of Certificates Requested

（１）	Certificate of enrollment	(JP)	_____ copies	(EN)	_____ copies
（２）	Certified academic transcript	(JP)	_____ copies	(EN)	_____ copies
（３）	Graduation certificate	(JP)	_____ copies	(EN)	_____ copies
（４）	Certificate of completion	(JP)	_____ copies	(EN)	_____ copies
（５）	Other certificate(s)（_____）	(JP)	_____ copies	(EN)	_____ copies

2　Reason for Request

（　　）

3　Charge　(Cash or fixed-rate postal money order)

300 JPY per copy　×　the number of copies _____ copies　＝_____ JPY

※When purchasing money orders, leave the recipient name field blank.