

The University of Aizu Regulation on Handling of Matters Related to Mutual Recognition of Academic Credits Between Universities

April 1, 2006, Regulation No. 71

CHAPTER ONE (General Provisions)

Article One (Objective)

1.1 This regulation – based on the provisions of Article 27 and Article 41 of the RULING ON THE UNIVERSITY OF AIZU – provides for necessary matters related to mutual recognition of academic credits between the University of Aizu and other universities or junior colleges (hereinafter collectively referred to as “OTHER UNIVERSITYS, ETC.”)

Article Two (Conclusion of an Agreement)

2.1 For mutual recognition of academic credits with OTHER UNIVERSITYS, ETC., the University President shall sign an agreement with OTHER UNIVERSITYS, ETC. concerned after having due consultations.

Article Three (Matters for Consultation)

3.1 In the case that students of the University of Aizu intend to enroll in a course/courses offered by OTHER UNIVERSITYS, ETC. or in the case that students from OTHER UNIVERSITYS, ETC. intend to enroll in courses offered by the University of Aizu, the Director General of the Department for Student Affairs, with the approval of the University President, shall consult on the following matters with OTHER UNIVERSITYS, ETC. concerned beforehand.

- (1) Transferable courses and the number of academic credits
- (2) Period of course enrollment
- (3) The number of students to be accepted for recognition of academic credits
- (4) Methods for recognition of academic credits
- (5) Application fees, admission fees and tuition
- (6) Status of students to be accepted for recognition of academic credits
- (7) Other necessary matters

Article Four (Consultation with the Academic Affairs Committee)

4.1 The Director General of the Department for Student Affairs shall, when transferable courses provided for in item (1), Article 3 above fall under either one of the

items listed below, consult with the Academic Affairs Committee beforehand.

- (1) Cases where the University of Aizu will authorize courses proposed by OTHER UNIVERSITYS, ETC. to the University of Aizu as transferable courses
- (2) Cases where the University of Aizu will propose its courses to OTHER UNIVERSITYS, ETC. as transferable courses

CHAPTER TWO

(Enrollment, Etc. of University of Aizu Students in Courses Offered By OTHER UNIVERSITYS, ETC.)

Article Five

(Handling of Transferable Courses)

5.1 The University President shall handle transferable courses proposed by OTHER UNIVERSITYS, ETC. as either “Strongly Recommended” Courses, “Track Recommended” Courses, “Other” Courses or “Optional” Courses, and as either General Education Courses, English Language Courses, or Specialized Courses of the University of Aizu.

Article Six

(Application for Transferable Courses)

6.1 Students planning to enroll in courses offered by OTHER UNIVERSITYS, ETC. must submit the predetermined form, “Application Form for Special Audit Students,” to the Director General of the Department for Student Affairs.

Article Seven

(Request for Acceptance)

7.1 Regarding students whose applications for enrollment in transferable courses have been received based on the provisions provided for in Article 6 above, the Director General of the Department for Student Affairs shall, after selection of the students, request OTHER UNIVERSITYS, ETC. concerned to accept the said students.

Article Eight

(Permission of Course Enrollment)

8.1 The Director General of the Department for Student Affairs shall permit the University of Aizu students to enroll in courses offered by OTHER UNIVERSITYS, ETC., after approval by OTHER UNIVERSITYS, ETC. concerned has been obtained. This shall be reported to the University President.

Article Nine

(Period of Enrollment in Transferable Courses)

9.1 The period during which students are permitted to enroll in courses offered by OTHER UNIVERSITYS, ETC. shall be limited to one year.

Article Ten

(Cancellation of Permission for Course Enrollment)

10.1 In cases where students, who have been permitted to enroll in courses offered by OTHER UNIVERSITYS, ETC. and who actually take those courses, fall under any of the following situations, the Director General of the Department for Student Affairs may cancel the permission of course enrollment in consultation with the relevant OTHER UNIVERSITYS, ETC.

- (1) Situations in which students have no chance of successfully completing relevant courses
- (2) Situations in which students have neglected their duties as students
- (3) Other situations that prevent the student from attending relevant courses

10.2 The Director General of the Department for Student Affairs, if the permission of enrollment in courses offered by OTHER UNIVERSITYS, ETC. has been cancelled based on the provisions provided for Paragraph 10.1 above, shall report this fact to the University President.

Article Eleven

(Recognition of Academic Credits)

11.1 The Academic Affairs Committee shall recognize academic credits awarded by OTHER UNIVERSITYS, ETC. as those awarded by the University of Aizu based on the data and documents exchanged in consultation with OTHER UNIVERSITYS, ETC. concerned.

11.2 The Director General of the Department for Student Affairs shall report results of the academic credit recognition in Paragraph 11.1 above to the University President.

CHAPTER THREE

(Enrollment, Etc. of Students from OTHER UNIVERSITYS, ETC. in Courses Offered by the University of Aizu)

Article Twelve

(Acceptance, Etc.)

12.1 The status of students from OTHER UNIVERSITYS, ETC. to be accepted to the University of Aizu shall be "SPECIAL AUDIT STUDENTS" provided for in Article 41 of the RULING ON THE UNIVERSITY OF AIZU. The UNIVERSITY REGULATION ON UNIVERSITY OF AIZU SPECIAL AUDIT STUDENTS shall apply to the said acceptance.

12.2 The Director General of the Department for Student Affairs shall notify the Dean, etc. of OTHER UNIVERSITYS, ETC. concerned of academic grades for students accepted as SPECIAL AUDIT STUDENTS from the OTHER UNIVERSITYS, ETC.

ADDITIONAL PROVISIONS

This regulation shall be effective as of April 1, 2006.

Attached Form (Omitted)