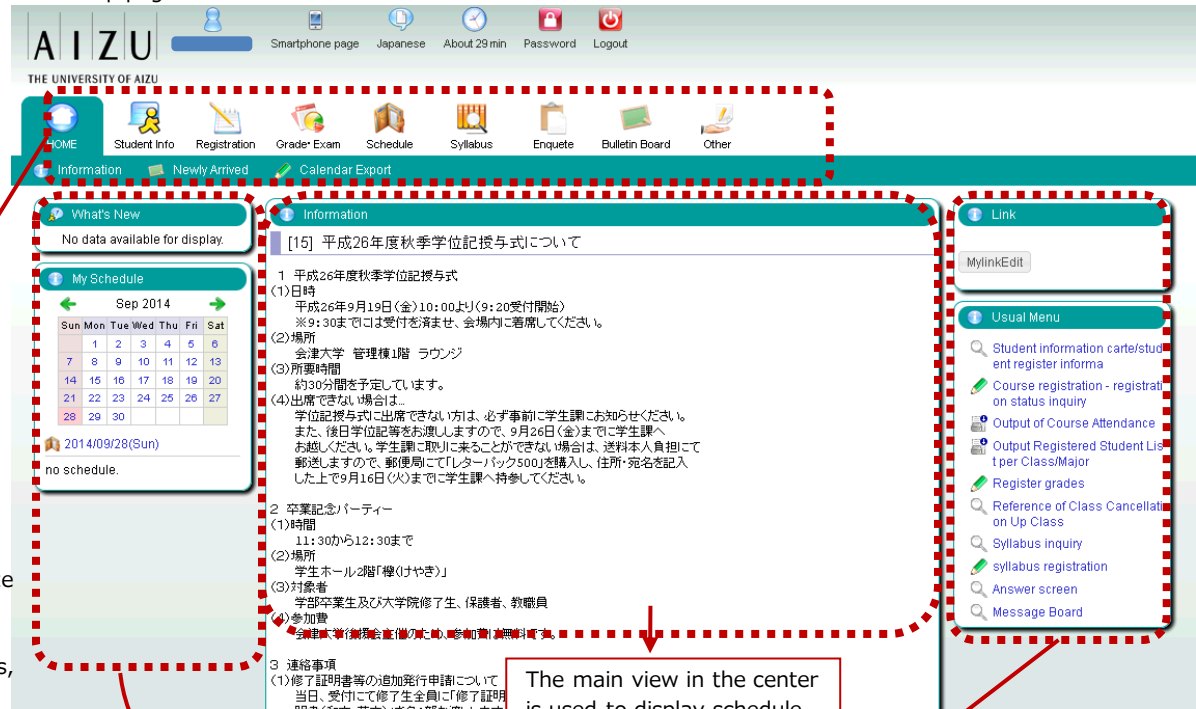# 1. Portal Screen Default Display

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(2) Portal top screen (after login)

After logging in from the pre-login portal top page,
a screen tailored to the specific user type (student, faculty, staff, administrator) will be displayed.

Login page

Portal top page

Using the top menu, you may navigate quickly to the desired feature.

The layout uses icons to represent features, making visual identification easy.
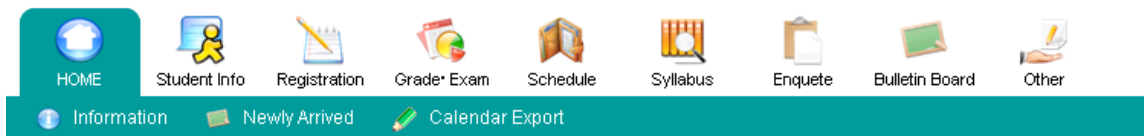
The main view in the center is used to display schedule details and other portal system information.

By default, the commonly used menu, What's New and Schedule features are shown to the side, allowing easy access even while using other features.

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(1) Navigation Menu

Following navigation menu will be shown on the portal top page.
By clicking each icon, functions will be displayed on the greed bar.

Information／Newly Arrived／Calendar Export

Notice／Student Information

Curriculum Information／Course registration／Output Registered Student List／Number of students／Output Registered Student List per Class/Major／Output Exam Schedule List per Facility／Graduate Thesis (Create Graduate Thesis Theme／Graduate Thesis Theme List／Finalize Graduate Thesis Theme Assignments／Graduate Thesis Assignment List)

Grade Entry／Registration inquiry／Exam Schedule Input／View Regular Exam (Instructors View)

Schedule Management ／Calendar Export ／ View Class Cancellations and Makeup Classes／ View Facility Use Status (Instructors View)

Syllabus inquiry／Syllabus registration

View Questionnaire Responses and Results

Newly Arrived／Message Board

Web Link Entry Link List ／Forum

3. Main Features

(11) Creating Graduate Thesis Themes

You may register new graduate thesis themes.

Please enter the details of the new graduate thesis theme, then click the "Register" button.

A list of graduate thesis themes is displayed.

To register a new theme, click the "Create new theme" button.

To make changes to an existing theme, change the text of the respective theme on screen, then click the "Register" button.

(12) Finalize Graduate Thesis Theme Assignments

You may manage graduate thesis theme assignment finalization, application deadlines, registration of students who may not apply, etc.

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(12) Finalize Graduate Thesis Theme Assignments

① Selecting finalized students

You may confirm student applications for a graduate thesis theme and conclude the application period.

Conclusion of the application period and finalizing of applications may be done at any time during the graduate thesis theme assignment period.

Review each student's application to the theme. Check the students you wish to confirm, and click the "Register finalized GT theme assignment" button to finalize your choices.

Student's whose assignment has been finalized may no longer change graduate thesis themes, even during the application period.

Checking the "Application closed" box and clicking the "Register finalized GT theme assignment" button will end student applications for these themes. Once application for a theme is closed, students will no longer be able to apply for that theme.

Clicking the "Register finalized GT theme assignment" button will both close applications for selected themes and register finalized student applications.

(12) Finalize Graduate Thesis Theme Assignments

② Selection of Ineligible Students

You may select students who are ineligible for application to your graduate thesis themes. Student ineligibility for registration may be changed freely during the graduate thesis theme assignment period.

Selection of Ineligible Students

Ineligible	Theme of choice
☐ s1200001 Student Name 0000006106	コンピュータを用いた協調作業支援環境の構築
☐ s1200008 Student Name 0000006113	コンピュータを用いた協調作業支援環境の構築
☐ s1200056 Student Name 0000006161	インターネットショッピングにおける購買活動の分析
☑ s1200093 Student Name 0000006198	コンピュータを用いた協調作業支援環境の構築
☐ s1200130 Student Name 0000006235	コンピュータを用いた協調作業支援環境の構築

Register ineligible students

Select the students which you would like to make ineligible for your graduate thesis theme. These students will become unable to apply for any of your graduate thesis themes and their names will not appear in the finalized student registration field.

Students which have already been registered as a finalized student may not be registered as an ineligible student.

Clicking the "Register ineligible students" button will confirm the selected student as ineligible for registration.

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(13) Graduate Thesis Assignment List

This feature displays a list of students with finalized graduate thesis themes, as well as their instructor.

Graduate Thesis Assignment List	
GT Supervisor	Registered
TeacherOrStaffName 0910013	s1200082 , s1200119
TeacherOrStaffName 0980243	s1200001 , s1200008 , s1200056
iTeacherOrStaffName 0980958	s1200020 , s1200038 , s1200104